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Member
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Substitute Member
Jacqueline Phillips
Substitute Member



**Montgomery County
Board of Elections**
Post Office Box 4333
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Margaret A. Jurgensen
Election Director
Alysoun McLaughlin
Deputy Election Director
Janet A. Ross
*Senior Information
Technology Specialist*
C. Jessica White
*Voter Services Program
Manager*
N. Christine Rzeszut
Operations Manager
Kevin Karpinski
Counsel

MEETING AGENDA
Monday, March 21, 2016

18753 N. Frederick Avenue, Suite 212, Gaithersburg, MD 20879

2:00 p.m.

Executive Function

Swearing in as Board of Canvassers – Barbara H. Meiklejohn, Clerk of Court

2:30 p.m.

- I. Convene Board Meeting and Declare Quorum Present – Jim Shalleck, Board President
- II. Approval of Minutes from the February 22, 2016 – Lisa Merino, Office Services Coordinator
- III. Additions/Changes to the Agenda – Jim Shalleck, Board President
- IV. Public Comments
- V. Election Director Status Reports – Margaret Jurgensen, Election Director
 - A. Personnel
 - B. Budget – Marjorie Roher, Management & Budget Specialist
 - C. Voter Registration
 - D. State Board of Elections
 - E. Legislation

All Public Meetings are recorded on a digital recording device.

An additional Executive Session, including one involving a discussion relating to an executive function, may be held by the Board after the scheduled Board meeting. If persons with disabilities need services or aides to participate in any Board of Elections' activity, please call 240-777-8525 five days in advance. This agenda is available in an alternative format upon request.

18753 North Frederick Avenue, Suite 210 • Gaithersburg, Maryland 20879
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- VI. Board Attorney Report – Kevin Karpinski, Legal Counsel
 - A. Bylaws
- VII. Old Business
 - A. Other Old Business
- VIII. 2016 Election Preparation
 - A. New Voting System Update
 - B. Election Judge Update
 - C. Outreach Update
 - D. Early Voting
- IX. New Business
 - A. Other New Business
- X. Future Meetings – Lisa Merino, Office Services Coordinator

All meetings begin at 2:30 p.m. unless otherwise indicated

- A. April 8, 2016 – Primary Election Supply Bag & Equipment Verification 5:30 p.m.
2016 - Public Test 10:00 a.m.
 - B. April 14, 2016 - Early Voting Begins 9:00 a.m. - 11:00 a.m.
 - C. April 15, 2016 – Election Day Equipment Verification 4:30 p.m.
 - D. April 18, 2016 - Board Meeting
 - E. April 21, 2016 - Close of Early Voting 7:00 p.m.
 - F. April 25, 2016 - Monday Night Visit 6:00 p.m.
 - G. April 26, 2016 - Presidential Primary Election 6:00 a.m. - 8:00 p.m.
Board Meeting - 11:00 a.m.
 - H. April 28, 2016 - Absentee Ballot Canvass I 10:00 a.m. - 8:00 p.m.
 - I. April 29, 2016 - Absentee Ballot Canvass I cont. 9:00 a.m. - 7:00 p.m.
 - J. April 30, 2016 - Absentee Ballot Canvass I cont. 9:00 a.m. - 7:00 p.m.
 - K. May 4, 2016 - Provisional Canvass 10:00 a.m. - 8:00 p.m.
 - L. May 5, 2016 - Provisional Canvass cont. 9:00 a.m. - 7:00 p.m.
 - M. May 6, 2016 - Absentee Ballot Canvass II and Provisional 10:00 a.m. - 8:00 p.m.
 - N. May 7, 2016 - Absentee Ballot Canvass II cont. 9:00 a.m. - 7:00 p.m. (Tentative)
 - O. May 16, 2016 - Board Meeting
 - P. June 20, 2016 - Board Meeting
 - Q. July 18, 2016 - Board Meeting
- XI. Adjournment